



CITY OF ALBUQUERQUE
OLD TOWN PORTAL MARKET ADVISORY BOARD
January 17, 2018 - Minutes

Board Members: Denise Pepin, Ramona Tafoya, Betty Panos

Vendors:

City Representative: James S. de Champlon

Denise Pepin established that there was a quorum and called the meeting to order at 5:40 p.m.

Betty Panos motioned to approve the Agenda; the motion was seconded and approved unanimously.

Betty Panos motioned to approve the Minutes as amended from the November 15, 2017 meeting, the motion was seconded and approved unanimously.

Review of the Handcrafted Jewelry Guidelines Regarding Centerpieces Continued:

It was generally agreed by the board that the use of premanufactured special shape beads such as crosses, hearts, etc. should be allowed as long as the overall piece demonstrates Executed Design and Craftsmanship by the Craft Unit, the one exception to this allowance being that when a premanufactured special shape bead is used as a centerpiece it must be significantly enhanced or altered. It was also agreed that an attempt should be made to simplify and clarify the guidelines so that they might become more useful in day to day use by Portal Market Vendors and the Portal Market Manager.

New Business: Denise Pepin announced that he Parks Department has agreed to help in replacing the Vendor Christmas tree. Ramona Tafoya asked that it be put on record that vendors had in no way requested any official representation from the owner of DeJa Vu Refinery in addressing issues that he perceives as being problematic to the operation of the Portal Market.

Meeting adjourned at 7:15 p.m.

The next scheduled meeting will be held at the Sawmill Lofts Meeting Room, 1801 Bellamah Ave NW and is set for March 21st at 5:30 p.m.

Handcrafted Jewelry Guidelines

Under consideration by the
Old Town Portal Market Advisory Board

As of January 17, 2018

1. **All Centerpieces and Pendants must be made by the Craft Unit.**
 2. Premanufactured Special Shape Beads may be used as **Centerpieces** only if they have been significantly altered or enhanced by the Craft Unit.
 - The addition of a bale to a Premanufactured Special Shape Bead shall not be allowed unless sufficient alteration or enhancement has been done to qualify the item as a Handcrafted Centerpiece.
 - A Premanufactured Special Shape Bead that has been worked into a component that demonstrates significant alteration or enhancement may be used as a Centerpiece.
 3. Premanufactured Special Shape Beads may be used as simple beads in an item as long as the piece otherwise demonstrates Executed Design and Craftsmanship by the Craft Unit.
 - Stringing Premanufactured Special Shape Beads into Original beadwork on an item is acceptable (but not as a Centerpiece unless it has been significantly altered).
 - Simply attaching a Premanufactured Special Shape Bead to an ear-wire without additional embellishment is not acceptable.
- Examples of Premanufactured Special Shape Beads are: beads that are representative of iconic symbols such as hearts, crosses, arrow heads and animal shapes (beads that exhibit executed art/design work, other than general shaping not executed by the craft-person).*
4. Restringing an already finished product without alteration is not allowed.
 5. Restringing an already finished product into a new piece where the pattern has been altered in some significant way is allowed.
 6. Slabs must be cut by the craft unit.
 7. Mosaic or Inlaid shells must be made by the craft unit.
 8. Stringing Liquid Silver is allowed without restriction.
 9. The use of pre-manufactured metal charms is not allowed.
 10. All Metalwork with the exception of the incorporation of premanufactured findings into a piece must be done by the Craft Unit.

Vendors are welcome to submit written comments for or against any of these Handcrafted Jewelry Guidelines that might prove beneficial to the Portal Market program.